

FOURTH JUDICIAL DISTRICT EL PASO COUNTY AND TELLER COUNTY	       Chief Judge Order 20-34 December 14, 2020
<p style="text-align: center;"><b>CHIEF JUDGE ORDER 20-34 REGARDING COURT OPERATIONS THROUGH FEBRUARY 5, 2021</b></p>	

Pursuant to the authority granted in Chief Justice Directive 95-01 and the Orders Regarding COVID-19 and Operation of Colorado State Courts issued by Colorado Supreme Court Chief Justice Nathan B. Coats and in light of the high and ongoing Covid-19 incidence and positivity rates in the Fourth Judicial District, it is hereby ORDERED:

1. **Courthouse Operations:** The El Paso County and Teller County Courthouses **will be closed to the public through February 5<sup>th</sup>, 2021, EXCEPT as set forth in Section 6 of this Order.**
  
2. **ALL COURTROOM PROCEEDINGS shall occur by Webex or telephone, except as set forth in Section 6 of this order.**

The Webex and courtroom phone number information for each division is attached to the end of this order and is also available at:

**El Paso:**

[https://www.courts.state.co.us/Courts/County/Custom.cfm?County\\_ID=6&Page\\_ID=992](https://www.courts.state.co.us/Courts/County/Custom.cfm?County_ID=6&Page_ID=992)

**Teller County:**

[https://www.courts.state.co.us/Courts/County/Custom.cfm?County\\_ID=7&Page\\_ID=949](https://www.courts.state.co.us/Courts/County/Custom.cfm?County_ID=7&Page_ID=949)

3. For only those public safety filings listed in **Section 6 of this Order**, the El Paso County and Teller County **Clerk of Court's Offices** will be open from **8 a.m. to 3 p.m.**, Monday through Friday, with the exception of legal holidays. All other paper filings shall be mailed directly to the courthouse, dropped into the drop-off box at the main entrance to the El Paso County Courthouse, or e-filed through the Colorado Courts E-filing system (CCE).

Email information for each division is attached to the end of this order.

4. All **jury trials** scheduled to start on or before February 5th, 2021 are hereby vacated, except for the case of People v. Garcia-Bravo, 17CR1736.
5. **Parties without attorneys** shall contact the court clerk for the division where their case is pending to receive further directions. A list of division phone numbers and emails is attached to this order. A list of the Court's division phone numbers can also be found at:

[https://www.courts.state.co.us/Courts/District/Contact.cfm?District\\_ID=4](https://www.courts.state.co.us/Courts/District/Contact.cfm?District_ID=4)

In leaving any voicemail message, parties without attorneys shall include their first and last names, their phone number, their email, and a case number, if available.

Defendants may also contact division staff by sending an email to the Court at [4thclerkofcourt@judicial.state.co.us](mailto:4thclerkofcourt@judicial.state.co.us). Email correspondence will then be forwarded to the appropriate division.

**Failure by an unrepresented criminal defendant to contact the division clerk by Webex, phone, or email within 24 hours after any scheduled court date may result in the issuance of an arrest warrant.**

If the division clerk gives an unrepresented criminal defendant a new court date by telephone, the division clerk shall order the defendant to appear by Webex or telephone on

that next court date. Any such defendants shall immediately notify their bondsmen that their bond has been continued until the next court date.

Any bondsman who objects to any procedure of continuing bonds set forth in this Order shall promptly communicate in writing to Chief Judge Bain the nature of the objection.

- 6. Public Safety Matters:** The El Paso and Teller County Courthouses will continue to accept filings and conduct limited hearings on public safety matters. Whenever practical, these proceedings shall occur by Webex or phone.

Public safety matters are **limited** to the following:

- A. Petitions for temporary civil protection orders and permanent protection order hearings;
- B. Petitions and hearings for temporary emergency risk protection orders and emergency risk protection orders;
- C. Crim. P. Rule 5 advisements (bonded or video advisement in the duty division);
- D. Juvenile detention and advisement hearings for juvenile delinquency cases;
- E. Shelter hearings in dependency and neglect cases;
- F. Petitions for appointment of an emergency guardian and/or special conservator and hearings related to same;
- G. Hearings on motions to restrict parenting time and parental abduction prevention;
- H. Emergency mental health filings and proceedings; and
- I. Other proceedings deemed necessary by the Chief Judge to prevent a substantial risk of imminent financial hardship or imminent risk to the health, safety or welfare of any individual or members of the community.

- 7. Social Distancing:** When hearings under Section 6 of this order are conducted anywhere in the El Paso County or Teller County Courthouses, judicial officers and court staff shall limit in-person participation and shall follow all mask and social-distancing requirements

- 8. Self-Help Centers:** The self-help center at the El Paso County Courthouse is **closed through February 5th, 2021** or until further notice. All court forms and instructions can be found at [https://www.courts.state.co.us/Self\\_Help/Index.cfm](https://www.courts.state.co.us/Self_Help/Index.cfm). For additional assistance, email [04SelfHelp@judicial.state.co.us](mailto:04SelfHelp@judicial.state.co.us).

9. **Probation:** The probation staff is conducting all business virtually or by phone. If you have an appointment with your probation officer, please call your Probation Officer directly, email your Probation Officer at [firstname.lastname@judicial.state.co.us](mailto:firstname.lastname@judicial.state.co.us) or call or email the Probation Department at 719-452-5900 or [04probation@judicial.state.co.us](mailto:04probation@judicial.state.co.us) for further instructions. Voicemails and emails are checked every day; when leaving a message, please indicate the level of urgency of your situation. Due to a high volume of calls and emails, please allow 24 hours for a response prior to contacting again.

*Will Bain*

Will Bain  
Chief Judge

12/14/20

Date



4th Judicial District  
Contact Information

Updated 12-11-20

If you have court today - to attend virtually or by phone, please refer to the WebEx phone number(s) and information as listed on the other side

	Phone	Email
Clerk's Office - El Paso County	719-452-5000	04SelfHelp@judicial.state.co.us
Clerk's Office - Teller County	719-689-7360	tellerclerkgeneral@judicial.state.co.us
<b>District Court Divisions</b>		
Div 1 – Judge Billings Vela	719-452-5229	D04 Courts Div1@judicial.state.co.us
Div 2 – Judge David Prince	719-452-5235	D04 Courts Div2@judicial.state.co.us
Div 3 – Judge Thomas K. Kane	719-452-5274	
Div 4 – Judge David Shakes	719-452-5279	D04 Courts Div4@judicial.state.co.us
Div 5 – Judge Jessica Curtis	719-452-5365	D04 Courts Div5@judicial.state.co.us
Div 6 – Judge Chad Miller	719-452-5544	D04 Courts Div6@judicial.state.co.us
Div 7 – Judge David Gilbert	719-452-5287	D04 Courts Div7@judicial.state.co.us
Div 8 – Judge Eric Bentley	719-452-5449	
Div 9 – Judge Timothy Schutz	719-452-5358	D04 Courts Div9@judicial.state.co.us
Div 10 – Judge Erin Sokol	719-452-5446	
Div 11 - Judge Scott Sells	719-689-6926	D04 Courts Div11@judicial.state.co.us
Div 12 – Judge Robert Lowrey	719-452-5244	
Div 13 – Judge Marcus Henson	719-452-5281	D04 Courts Div13@judicial.state.co.us
Div 14 – Judge Marla Prudek	719-452-5233	
Div 15 – Judge Gregory R. Werner	719-452-5285	D04 Courts Div15@judicial.state.co.us
Div 16 – Judge G. David Miller	719-452-5255	D04 Courts Div16@judicial.state.co.us
Div 17 – Judge Jann DuBois	719-452-5259	D04 Courts Div17@judicial.state.co.us
Div 18 – Judge Deborah Grohs	719-452-5443	
Div 19 – Judge Robin Chittum	719-452-5352	D04 Courts Div19@judicial.state.co.us
Div 20 – Judge Jill Brady	719-452-5291	
Div 21 – Judge Michael McHenry	719-452-5547	D04 Courts Div21@judicial.state.co.us
Div 22 – Judge William Bain	719-452-5522	
Div 23 – Judge Catherine Mitchell Helton	719-452-5177	D04 Courts Div23@judicial.state.co.us
Div 24 – Judge Frances Johnson	719-452-5122	D04 Courts Div24@judicial.state.co.us
<b>County Court Divisions</b>		
Div A – Judge Denise Peacock	719-452-5349	D04 Courts DivA@judicial.state.co.us
Div B – Judge Samuel Evig	719-452-5207	D04 Courts DivB@judicial.state.co.us
Div C – Judge Monica Gomez	719-452-5203	D04 Courts DivC@judicial.state.co.us
Div D – Judge Dennis McGuire	719-452-5420	D04 Courts DivD@judicial.state.co.us
Div E – Judge Samorreyan Burney	719-452-5355	D04 Courts DivE@judicial.state.co.us
Div F – Judge Laura Findorff	719-452-5360	D04 Courts DivF@judicial.state.co.us
Div G – Judge Ann Rotolo	719-452-5242	D04 Courts DivG@judicial.state.co.us
Div H – Judge Shannon Gerhart	719-452-5193	D04 Courts DivH@judicial.state.co.us
Div J – Judge Meredith Patrick Cord	719-452-5191	D04 Courts DivJ@judicial.state.co.us
Div K – Judge Douglas Miles	719-452-5197	D04 Courts DivK@judicial.state.co.us
Div T - Theresa Kilgore	719-689-7360	D04 Courts DivT@judicial.state.co.us
<b>Magistrate Divisions</b>		
Div CVL - Magistrate Andrea Paprzycki	719-452-5471	D04 Courts DivCVL@judicial.state.co.us
Div M – Magistrate Gregory Duncan	719-452-5392	D04 Courts DivM@judicial.state.co.us
Div N – Magistrate Shawn Witkus	719-452-5201	D04 Courts DivN@judicial.state.co.us
Div NCS (Child Support) – Magistrate Karen Parrot	719-452-5252	D04 Courts DivNCS@judicial.state.co.us
Div O – Magistrate Duncan	719-452-5523	D04 Courts DivO@judicial.state.co.us
Div P – Magistrate Lara Nafziger	719-452-5221	
Div Q – Magistrate Jami Vigil	719-452-5401	D04 Courts DivQ@judicial.state.co.us
Div R – Magistrate William Trujillo	719-452-5212	D04 Courts DivR@judicial.state.co.us
Div S – Magistrate David Lindeman	719-452-5216	D04 Courts DivS@judicial.state.co.us
Div V – Magistrate Jayne Candea-Ramsey	719-452-5248	D04 Courts DivV@judicial.state.co.us
Div W – Magistrate Vincent Rahaman	719-452-5003	
Div X – Magistrate Lauren Bynum	719-452-5540	
Div Y – Magistrate Gail Warkentin	719-452-5415	D04 Courts DivY@judicial.state.co.us
Div Z – Magistrate Jeffrey Saufley	719-452-5419	
<b>County Court Duty Judge Dockets</b>		
Bonded Advisement	719-452-5000	
Video Advisement	719-452-5000	
First Appearance Center (FAC)	719-452-5500	04FAC@judicial.state.co.us
<b>Problem Solving Court Divisions</b>		
DUI Court – Magistrate Jami Vigil	719-452-5401	D04 Courts DivQ@judicial.state.co.us
DV Court - Judge Doug Miles	719-452-5197	D04 Courts DivK@judicial.state.co.us
Family Treatment Drug Court - Magistrate Jami Vigil	719-452-5498	D04 Courts DivQ@judicial.state.co.us
Recovery Court - Magistrate Daphne Burlingame	719-452-5210	D04 Courts Div5L@judicial.state.co.us
Veteran Trauma Court - Judge David Shakes	719-452-5279	
Well Baby Court - Magistrate Jami Vigil	719-452-5498	D04 Courts DivQ@judicial.state.co.us
Family Court Faciliators	719-452-5104	Eric.Burton@judicial.state.co.us
		Nicolle.Rugh@judicial.state.co.us
		Cecilia.Wall@judicial.state.co.us

*4th Judicial District*  
WebEx Virtual Courtroom Access Codes

Updated 12-11-20

\* To contact division staff, refer to the other side

**If you are scheduled for a virtual or telephone court appearance, you must use Webex to attend the hearing**

**Call 1-415-655-0001 or 1-720-650-7664, Download WebEx app or Visit WebEx.com then enter division Meeting Access Code**

Please note some divisions require a password

Division - Judicial Officer	Meeting Access Code	Meeting Password
<b>District Court Divisions</b>		
Div 1 – Judge Billings Vela	922 972 882 #	
Div 2 – Judge David Prince	923 380 132 #	
Div 3 – Judge Thomas K. Kane	928 530 861 #	
Div 4 – Judge David Shakes	920 214 862 #	rDFpM5wQm33
Div 5 – Judge Jessica Curtis	925 329 438 #	
Div 6 – Judge Chad Miller	929 786 511 #	
Div 7 – Judge David Gilbert	925 483 349 #	
Div 8 – Judge Eric Bentley	929 899 748 #	division8
Div 9 – Judge Timothy Schutz	924 221 788 #	kiPFsxj2K45
Div 10 – Judge Erin Sokol	920 225 600 #	division10
Div 11 – Judge Scott Sells	927 719 822 #	
Div 12 – Judge Robert Lowrey	925 490 198 #	
Div 13 – Judge Marcus Henson	924 434 552 #	
Div 14 – Judge Marla Prudek	927 097 143 #	
Div 15 – Judge Gregory R. Werner	927 764 651 #	
Div 16 – Judge G. David Miller	926 456 805 #	nuSSPHNG767
Div 17 – Judge Jann DuBois	495 590 947 #	rJqmA9D7r7Y
Div 18 – Judge Deborah Grohs	928 791 275 #	
Div 19 – Judge Robin Chittum	922 693 959 #	
Div 20 – Judge Jill Brady	921 320 374 #	
Div 21 – Judge Michael McHenry	496 897 354 #	April2020
Div 22 – Judge William Bain	928 757 518 #	
Div 23 – Judge Catherine Mitchell Helton	923 869 882 #	
Div 24 – Judge Frances Johnson	925 819 385 #	
<b>County Court Divisions</b>		
Div A – Judge Denise Peacock	924 925 624 #	bj5MEaHny23
Div B – Judge Samuel Evig	923 776 235 #	
Div C – Judge Monica Gomez	925 871 808 #	
Div D – Judge Dennis McGuire	928 126 084 #	
Div E – Judge Samorreyan Burney	927 075 221 #	
Div F – Judge Laura Findorff	924 077 109 #	
Div G – Judge Ann Rotolo	921 689 342 #	
Div H – Judge Shannon Gerhart	920 795 024 #	X3VpMpTTM45
Div J – Judge Meredith Patrick Cord	923 976 981 #	3JKzqW5uR33
Div K – Judge Douglas Miles	925 797 437 #	
Div T - Theresa Kilgore	927 308 017 #	
<b>Magistrate Divisions</b>		
Div CVL - Magistrate Andrea Paprzycki	Contact Division	
Div M – Magistrate Gregory Duncan	928 432 389 #	
Div N – Mag. Shawn Witkus	Contact Division - see other side	
Div NCS (Child Support) – Magistrate Karen Parrot	Contact Division - see other side	
Div O – Magistrate William Moller	926 530 422 #	
Div P – Magistrate Lara Nafziger	928 524 988 #	1234
Div Q – Magistrate Jami Vigil	923 584 676 #	
Div R – Magistrate William Trujillo	925 503 829 #	
Div S – Magistrate David Lindeman	923 865 346 #	
Div V – Magistrate Jayne Candea-Ramsey	921 005 790 #	
Div W – Magistrate Vincent Rahaman	Contact Division - see other side	
Div X – Mag. Lauren Bynum	498 259 947 #	
Div Y – Magistrate Gail Warkentin	927 898 399 #	CZj438mkA7k
Div Z – Magistrate Jeffrey Saufley	924 686 415 #	
<b>County Court Duty Judge Dockets</b>		
Bonded Advisement	920 729 638 #	
Video Advisement	924 787 337 #	
First Apperance Center (FAC)	925 710 877 #	
<b>Problem Solving Court Divisions</b>		
DUI Court – Mag. Jami Vigil	921 194 924 #	
DV Court - Judge Doug Miles	921 194 294 #	
Family Treatment Drug Court - Magistrate Jami Vigil	Contact Division - see other side	
Recovery Court - Magistrate Daphne Burlingame	921 086 330 #	
Veteran Trauma Court - Judge David Shakes	920 214 862 #	rDFpM5wQm33
Well Baby Court - Mag. Jami Vigil	Contact Division - see other side	
<b>Family Court Facilitators - for instructions on attending Initial Status Conference, go to <a href="https://tinyurl.com/4JDFCF">https://tinyurl.com/4JDFCF</a></b>		

Please note - if you download the WebEx app from your smartphone or tablet, you may encounter technical issues accessing some of the virtual courtrooms.

If you receive a message indicating there is "no meeting scheduled", please call one of the two WebEx phone numbers listed at the top of this page. Next, you'll be required to enter the access code. If you are asked for an attendee ID #, enter #. For additional assistance, call (719) 452-5000.